

MEDIATE ART GROUP INC.

MEDIATE Art Group is looking for interns its 2016 program. Interns will have the opportunity to work with and learn from an established arts organization, be mentored by experienced arts administration and programming staff; be familiarized with San Francisco's leading art venues, and participate in the organization's highly acclaimed Soundwave Biennial.



MEDIATE Art Group is a San Francisco-based 501(c)3 non-profit arts organization that creates art and music experiences through the activation of people, places and environments. Working at the center of arts and innovation, MEDIATE commissions exhibitions and live events that challenge perspectives and inspire unique experiences; present diverse artists to exchange ideas and collaborate; connect new and diverse audiences to experimental arts and visions; and the showcasing of emerging and established local, national, and international artists. Since its founding in 1998, MEDIATE has produced six seasons of the acclaimed Soundwave Biennial, which has produced new, contemporary and experimental work of more than 300 artists and has taken audiences on immersive sonic adventures in WWII bunkers, moving buses, churches, city streets & parks, and museums & galleries.

COMMUNICATIONS INTERN

The communications intern will provide ongoing media and communications work at MEDIATE Art Group. This includes posting to social media platforms, outreach to media and press, and drafting newsletters. Assisting with publicity for MEDIATE events including online marketing, posting and flyer/poster distribution. Marketing tasks such as researching advertisement and promotion opportunities, and communicating with media contacts.

Compile information for promotion & programs for MEDIATE produced events. Intern will report to the Managing Director and Artistic Director.

Qualifications/Requirements

- Completed or pending BA or higher degree
- Ability to travel to San Francisco location for team meetings
- Must have your own laptop
- Clear and articulate writing abilities
- Some experience with Adobe Illustrator, Photoshop, In-Design,
- Experience with Google Drive, Word, and Vertical Response (preferred)
- Familiarity with online social media networks
- General familiarity with marketing
- Interest in arts, music and cultural programming
- Strong sense of design (preferred)

Terms of Internship

- Time commitment: 8 hours a week/32 hours a month
- Length of internship: 3-6 months September 2016 - January 2017 time periods
- College credit, if offered by your university
- Free admission to MEDIATE events

Submit a .pdf file including a one page cover letter and one page resume to med1ate.network@gmail.com. Please reference the position title in your subject line. We may consider hiring more than one intern for this position. Application is rolling, with a flexible start/end date. Please include your desired start and ending dates in cover letter.